

Packet C Checklist

Uncontested Divorce without Children (Motion - Simple)

This is a detailed checklist of all the information that you will need to fill out this form packet. **Print this checklist** and gather the information **BEFORE** you begin to fill out the forms.

Generally you will need:

Information about the people in the case.

Each person's name, address, phone number, the county where they live, their phone number, and their social security number. If you have children you will also need each child's birthdate and social security number.

Information about the issues in the case.

A list and description of all of the property worth over \$250.00 that will be divided in your case. This list should include VIN numbers on cars, bank account numbers, and IRA and retirement account numbers.

A list and description of all of the **debt** that will be divided in your case. This list should include credit card debt, loans, and account numbers.

If you have **children** you will also need detailed information about how you are going to share custody of the children and how child support is going to be paid. For example, you will need to know where the children are going to live, and where they are going to spend weekends, birthdays, vacations and holidays. To calculate child support you will need to know how many days during the year the children will spend with each parent, each parent's gross monthly income, the cost of work-related child care and the cost of health insurance for the children.

To complete Packet C you will need:

- Each party's name, address, county of residence, birth date, and social security number.
- To know the judicial district number and county where you filed your Petition for Divorce and your case number.
- To know whether or not you or the other party have lived in New Mexico for the past six months.
- To know who first filed papers with the court (who is the Petitioner).
- To know if the other party (the Respondent) filed a response with the court
- A list of all the property, worth over \$250.00, that you are keeping **and** a list of all the property, worth over \$250.00 that the other person is keeping. These lists should include cars, trucks, trailers, boats and any other motor vehicle and the vehicle identification number (VIN) for each vehicle.
- A list of the debts that you are keeping and a list of the debts that the other person is keeping.
- The last four numbers of all credit cards, bank accounts, and loan accounts.

- To know how you are going to file your tax return for this year. For example, how will you declare your income and deductions for this year? SEE AN ACCOUNTANT OR OTHER PROFESSIONAL about this if necessary.
- The name that the wife will take when the divorce is finalized.

Motion for Entry of Final Decree and Marital Settlement Agreement

To complete this form you will need:

Information for the case caption and case filing

- Judicial district number and county where you filed your Petition for Divorce and your case number.
- Name of Petitioner (as listed on original papers filed)
- Name of Respondent (as listed on original papers filed)
- To know who first filed papers with the court
- To know if the other party filed a response with the court
- To know whether one or both of you have lived in New Mexico for the past six months

Information regarding property and debts

- List of all of property, that is worth over \$250, that Husband is keeping (including bank accounts, personal items, family collectibles)
- List of all of property that is worth over \$250 that Wife is keeping (including bank accounts, personal items, family collectibles)
- List of all debt that Husband will be keeping
- List of all debt that Wife will be keeping
- The last four numbers of each credit card, bank account, and loan account
- To know how you are going to file your tax return for this year, including how you are going to declare your income, withholding and deductions. SEE AN ACCOUNTANT OR OTHER PROFESSIONAL about this if necessary.

Information for the signature block

- Husband's name
- Husband's address, including city, state and zip code
- Husband's telephone number
- Wife's name
- Wife's address, including city, state and zip code

- Wife's telephone number

Final Decree of Dissolution of Marriage

To complete this form you will need:

Information for the case caption

- Judicial district number and county where you filed your Petition for Divorce and your case number.
- Name of Petitioner (either Husband or Wife)
- Name of Respondent (either Husband or Wife)

Information regarding change of name

- The name that Wife will take when the divorce is finalized

Information for the signature block

- Husband's name
- Husband's address, including city, state and zip code
- Husband's telephone number
- Wife's name
- Wife's address, including city, state and zip code
- Wife's telephone number